



## Shri Ram College, Muzaffarnagar

### About SRGC

Under the visionary leadership of eminent educationist Dr. S. C. Kulshreshtha, about one and half decades back, acclaimed academicians, leading industrialists and prominent bureaucrats came together to form Shri Ram Charitable Trust. The vision behind was to promote and fulfill the need of technical and professional higher education, skill development and entrepreneurship inculcation among young students of India and neighboring underdeveloped countries.

In a very short span of time, the family of Shri Ram Group of Colleges has grown tremendously. At present more than 13000 students are studying in the group. Today Dr. S. C. Kulshreshtha has spread his educational empire in three districts of Uttar Pradesh.

Shri Ram Group of Colleges, Muzaffarnagar comprises of:

- Shri Ram College (Affiliated to CCS University, Meerut and Approved by UGC, NCTE)
- Shri Ram College of Engineering (Affiliated to AKTU, Lucknow and Approved by AICTE)
- Shri Ram School of Architecture (Affiliated to AKTU, LKO and Approved by COA, AICTE)
- Shri Ram College of Management (Affiliated to AKTU, Lucknow and Approved by AICTE)
- Shri Ram Girls College (Affiliated to CCS University, Meerut and Approved by UGC)
- Shri Ram College of Law (Affiliated to CCS University, Meerut and Approved by UGC, BCI)
- Shri Ram Polytechnic (Affiliated to UP Board of Tech Education, LKO and App by AICTE)
- Shri Ram College of Education (Affiliated to SCERT, Lucknow and Approved by NCTE)

Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar



UNDERSTANDING  
ACCOUNTS WITH  
TALLY

Shri Ram College,  
Muzaffarnagar

Principal  
Shri Ram College  
Muzaffarnagar

Why Tally?



## UNDERSTANDING ACCOUNTS WITH TALLY

Organized by:

Department of Commerce,

Shri Ram College,  
Muzaffarnagar

## Registration Form

Certificate Course on "Tally"  
Organized by

Department of Commerce,  
Muzaffarnagar

Name of the Student.....

Father's Name.....

Mother's Name.....

Class.....

Address.....

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Mobile Number.....

E-mail ID.....

Signature of Student.....

### Objective of the Course

The target of this course is to enrich the students with Accounting software.

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*"Your action speaks louder than words".*

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### Contents of the Course

- Manual Accounts
- Introduction to Tally
- Creation of Company
- Creation of Groups and Accounts
- Inventory Management
- Journal Entries
- Ledger
- Cash Book
- Vouching
- Interest Calculation
- Trial balance
- Trading and Profit and Loss Account
- Balance sheet
- Data Analysis
- Back Up and Restore
- Income Tax
- Goods and Service Tax



Duration of the Course:

30 Hours

Session:

2019 -2020

Eligibility:

The student will have to fill the registration form and submit it to the Department. The criteria of selection will be first come, first serve basis. The duration of the course is 30 Hours.

*Certificate Course on  
Understanding Accounts  
with Tally*

*Department of Commerce,  
Shri Ram College, Muzaffarnagar*

**Notice**

**Department of Commerce  
Shri Ram College, Muzaffarnagar**

01-09-2019

All the students of commerce are hereby informed that a certificate course is going to be start from 16-09-2019. Interested students may apply for the same. Seats are limited.

Contact Person - Ms. Garima Singh


Course duration - 30 Hours

Total Seats - 100

All the relevant information may be collected from the undersigned. Information brochure is attached with the notice.

  
Dr. Saurabh Mittal

Head, Department of Commerce

  
Co-ordinator  
IOAC, Shri Ram College,  
Muzaffarnagar

  
Principal  
Shri Ram College  
Muzaffarnagar

# Shri Ram College, Muzaffarnagar

Department of Commerce

## Syllabus of Tally Program

### Contents of the Course

- Manual Accounts
- Introduction to Tally
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- Balance sheet
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- Back Up and Restore
- Income Tax
- Goods and Service Tax
- Stock
- Cost Accounting
- Group Company

  
Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar

  
Principal  
Shri Ram College  
Muzaffarnagar







Shri Ram College, Muzaffarnagar  
Department of Commerce  
Report of Tally Program

Date 27-10-2019

Tally program was commenced in the Department of Commerce for the session 2019-2020 from 16-09-2019. The program was started with a batch 100 students. The convener of the course was Ms. Garima Singh. The batch was successfully conducted and 99 students were given certificates for successfully completing the course. The duration of the program was 30 Hours. The objective of the program was enriching the students with computerized as well as manual accounting. As per the market scenario, most of the commerce graduates opt the field of accounting as future so it is of utmost importance that they must be aware of computerized accounting so keeping in view the same, this program was conducted in the department.

  
(Dr. Saurabh Mittal)  
Head of Department

  
Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar

  
Principal  
Shri Ram College  
Muzaffarnagar



# SHRI RAM COLLEGE, MUZAFFARNAGAR



## Certificate

This is to certify that Mr/Ms \_\_\_\_\_  
S/D/o \_\_\_\_\_ Student of \_\_\_\_\_ has  
successfully completed a 30 hours Certificate Course on "*Understanding Accounts  
with Tally*" organised by Department of Commerce Shri Ram College,  
Muzaffarnagar (U.P.) From 16-9-2019 to 23-10-2019.

*We wish him/her the best of success in his/her future endeavors.*

**(Garima Singh)**  
Course Coordinator

**(Dr. Saurabh Mittal)**  
HOD, Department of Commerce

**(Dr. Aditya Gautam)**  
Principal

Co-ordinator  
IOAC, Shri Ram College,  
Muzaffarnagar

Principal  
Shri Ram College  
Muzaffarnagar



## Shri Ram College, Muzaffarnagar

### About SRGC

Under the visionary leadership of eminent educationist Dr. S. C. Kulshreshtha, about one and half decades back, acclaimed academicians, leading industrialists and prominent bureaucrats came together to form Shri Ram Charitable Trust. The vision behind was to promote and fulfill the need of technical and professional higher education, skill development and entrepreneurship inculcation among young students of India and neighboring underdeveloped countries.

In a very short span of time, the family of Shri Ram Group of Colleges has grown tremendously. At present more than 13000 students are studying in the group. Today Dr. S. C. Kulshreshtha has spread his educational empire in three districts of Uttar Pradesh.

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- Shri Ram School of Architecture (Affiliated to AKTU, LKO and Approved by COA, AICTE)
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Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar



CERTIFICATE COURSE  
ON TALLY

Shri Ram College,  
Muzaffarnagar

Principal  
Shri Ram College  
Muzaffarnagar

Why Tally?



## CERTIFICATE COURSE ON TALLY

Organized by:

Department of Commerce,

Shri Ram College,  
Muzaffarnagar

**Registration Form**

**Certificate Course on " Tally"**  
**Organized by**

**Department of Commerce,**  
**Muzaffarnagar**

**Name of the Student**.....

**Father's Name**.....

**Mother's Name**.....

**Class**.....

**Address**.....

.....

.....

.....

**Mobile Number**.....

**E-mail ID**.....

**Signature of Student**.....

**Objective of the Course**

The target of this course is to enrich the students with Accounting software.

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*"Your action speaks louder than words".*

---

**Contents of the Course**

- Manual Accounts
- Introduction to Tally
- Creation of Company
- Creation of Groups and Accounts
- Inventory Management
- Journal Entries
- Ledger
- Cash Book
- Vouching
- Interest Calculation
- Trial balance
- Trading and Profit and Loss Account
- Balance sheet
- Data Analysis
- Back Up and Restore
- Income Tax
- Goods and Service Tax



**Duration of the Course:**

30 Hours

**Session:**

2018 -2019

**Eligibility:**

The student will have to fill the registration form and submit it to the Department. The criteria of selection will be first come, first serve basis. The duration of the course is 30 Hours.

*Certificate Course on Tally,*

*Department of  
Commerce, Shri Ram  
College, Muzaffarnagar*

**Shri Ram College, Muzaffarnagar**

**Department of Commerce**

**Notice**

Date 17-08-2018

All the students of commerce are hereby informed that a certificate course is going to be start from 17-09-2018. Interested students may apply for the same. Seats are limited.

Contact Person	- Ms. Niyati Pandit
Course duration	- 30 Hours
Total Seats	- 100

All the relevant information may be collected from the undersigned. Information brochure is attached with the notice.

(Dr. Vijay Kumar Sharma)  
Head, Department of Commerce

Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar

Principal  
Shri Ram College  
Muzaffarnagar

# Shri Ram College, Muzaffarnagar

Department of Commerce

## Syllabus of Tally Program

### Contents of the Course

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- Balance sheet
- Data Analysis
- Back Up and Restore
- Income Tax
- Goods and Service Tax
- Stock
- Cost Accounting
- Group Company

  
Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar

  
Principal  
Shri Ram College  
Muzaffarnagar










**Shri Ram College, Muzaffarnagar**  
**Department of Commerce**  
**Report of Tally Program**

Date 29-10-2018

Tally program was commenced in the Department of Commerce for the session 2018-2019 from 17-09-2018. The program was started with a batch 100 students. The convener of the course was Ms. Niyati Pandit. The batch was successfully conducted and 98 students were given certificates for successfully completing the course. The duration of the program was 30 Hours. The objective of the program was enriching the students with computerized as well as manual accounting. As per the market scenario, most of the commerce graduates opt the field of accounting as future so it is of utmost importance that they must be aware of computerized accounting so keeping in view the same, this program was conducted in the department.

  
Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar

  
Principal  
Shri Ram College  
Muzaffarnagar

  
(Dr. Vijay Kumar Sharma)  
Head of Department

# SHRI RAM COLLEGE, MUZAFFARNAGAR



## Certificate Course on Tally

This is to certify that Mr/Ms \_\_\_\_\_  
S/D/o \_\_\_\_\_ Student of \_\_\_\_\_ has  
successfully completed a 30 hours *Certificate Course on Tally* organised by  
Department of Commerce Shri Ram College, Muzaffarnagar (U.P.) From 17-09-  
2018 to 22-10-2018.

*We wish him/her the best of success in his/her future endeavors.*

**(Niyati Pandit)**  
Course Coordinator

**(Dr. Vijay Kumar Sharma)**  
HOD, Department of Commerce

**(Dr. R.S. Chauhan)**  
Principal

Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar

Principal  
Shri Ram College  
Muzaffarnagar



## Shri Ram College, Muzaffarnagar

### About SRGC

Under the visionary leadership of eminent educationist Dr. S. C. Kulshreshtha, about one and half decades back, acclaimed academicians, leading industrialists and prominent bureaucrats came together to form Shri Ram Charitable Trust. The vision behind was to promote and fulfill the need of technical and professional higher education, skill development and entrepreneurship inculcation among young students of India and neighboring underdeveloped countries.

In a very short span of time, the family of Shri Ram Group of Colleges has grown tremendously. At present more than 13000 students are studying in the group. Today Dr. S. C. Kulshreshtha has spread his educational empire in three districts of Uttar Pradesh.

Shri Ram Group of Colleges, Muzaffarnagar comprises of:

- Shri Ram College (Affiliated to CCS University, Meerut and Approved by UGC, NCTE)
- Shri Ram College of Engineering (Affiliated to AKTU, Lucknow and Approved by AICTE)
- Shri Ram School of Architecture (Affiliated to AKTU, LKO and Approved by COA, AICTE)
- Shri Ram College of Management (Affiliated to AKTU, Lucknow and Approved by AICTE)
- Shri Ram Girls College (Affiliated to CCS University, Meerut and Approved by UGC)
- Shri Ram College of Law (Affiliated to CCS University, Meerut and Approved by UGC, BC1)
- Shri Ram Polytechnic (Affiliated to UP Board of Tech Education, LKO and App by AICTE)
- Shri Ram College of Education (Affiliated to SCERT, Lucknow and Approved by NCTE)

*[Signature]*  
Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar



CERTIFICATE COURSE  
ON TALLY  
Shri Ram College,  
Muzaffarnagar

*[Signature]*  
Principal  
Shri Ram College  
Muzaffarnagar

### Why Tally?



## CERTIFICATE COURSE ON TALLY

Organized by:

Department of Commerce,

Shri Ram College,  
Muzaffarnagar

**Registration Form**

**Certificate Course on \* Tally\*  
Organized by**

**Department of Commerce,  
Muzaffarnagar**

**Name of the Student.....**

**Father's Name.....**

**Mother's Name.....**

**Class.....**

**Address.....**

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**Mobile Number.....**

**E-mail ID.....**

**Signature of Student.....**

**Objective of the Course**

The target of this course is to enrich the students with Accounting software.

*"Your action speaks louder than words".*

**Contents of the Course**

- Manual Accounts
- Introduction to Tally
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- Ledger
- Cash Book
- Vouching
- Interest Calculation
- Trial balance
- Trading and Profit and Loss Account
- Balance sheet
- Data Analysis
- Back Up and Restore
- Income Tax
- Goods and Service Tax



**Duration of the Course:**

30 Hours

**Session:**

2017-2018

**Eligibility:**

The student will have to fill the registration form and submit it to the Department. The criteria of selection will be first come, first serve basis. The duration of the course is 30 Hours.

*Certificate Course on Tally,*

**Department of  
Commerce, Shri Ram  
College, Muzaffarnagar**

**Shri Ram College, Muzaffarnagar**

**Department of Commerce**

**Notice**

**Date 20 -08-2017**

All the students of commerce are hereby informed that a certificate course is going to be start from 18-09-2017. Interested students may apply for the same. Seats are limited.

Contact Person	- Ms. Ramika Verma
Course duration	- 30 Hours
Total Seats	- 55

All the relevant information may be collected from the undersigned. Information brochure is attached with the notice.

(Dr. Vijay Kumar Sharma)  
Head, Department of Commerce

Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar

Principal  
Shri Ram College  
Muzaffarnagar

# Shri Ram College, Muzaffarnagar

Department of Commerce

## Syllabus of Tally Program

### Contents of the Course

- Manual Accounts
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- Balance sheet
- Data Analysis
- Back Up and Restore
- Income Tax
- Goods and Service Tax
- Stock
- Cost Accounting
- Group Company

  
Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar

  
Principal  
Shri Ram College  
Muzaffarnagar







Shri Ram College, Muzaffarnagar  
Department of Commerce  
Report of Tally Program

Date 02-11-2017

Tally program was commenced in the Department of Commerce for the session 2017-2018 from 18-09-2017. The program was started with a batch 55 students.

The convener of the course was Ms. Ramika Verma. The batch was successfully conducted and 55 students were given certificates for successfully completing the course. The duration of the program was 30 Hours. The objective of the program was enriching the students with computerized as well as manual accounting. As per the market scenario, most of the commerce graduates opt the field of accounting as future so it is of utmost importance that they must be aware of computerized accounting so keeping in view the same, this program was conducted in the department.

(Dr. Vijay Kumar Sharma)  
Head of Department

Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar

Principal  
Shri Ram College  
Muzaffarnagar

# SHRI RAM COLLEGE, MUZAFFARNAGAR



## Certificate Course on Tally

This is to certify that Mr/Ms \_\_\_\_\_  
S/D/o \_\_\_\_\_ Student of \_\_\_\_\_ has  
successfully completed a 30 hours *Certificate Course on Tally* organised by  
Department of Commerce Shri Ram College, Muzaffarnagar (U.P.) From 18-09-  
2017 to 23-10-2017.

*We wish him/her the best of success in his/her future endeavors.*

**(Ramika Verma)**  
Course Coordinator

**(Dr. Vijay Kumar Sharma)**  
HOD, Department of Commerce

**(Dr. R.S. Chauhan)**  
Principal

Co-ordinator  
IOAC, Shri Ram College,  
Muzaffarnagar

Principal  
Shri Ram College  
Muzaffarnagar



## Shri Ram College, Muzaffarnagar

### About SRGC

Under the visionary leadership of eminent educationist Dr. S. C. Kulshreshtha, about one and half decades back, acclaimed academicians, leading industrialists and prominent bureaucrats came together to form Shri Ram Charitable Trust. The vision behind was to promote and fulfill the need of technical and professional higher education, skill development and entrepreneurship inculcation among young students of India and neighboring underdeveloped countries.

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Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar



CERTIFICATE COURSE  
ON TALLY  
Shri Ram College,  
Muzaffarnagar

Principal  
Shri Ram College

Why Tally?



## CERTIFICATE COURSE ON TALLY

Organized by:

Department of Commerce

Shri Ram College,  
Muzaffarnagar

## Registration Form

Certificate Course on "Tally"  
Organized by

Department of Commerce,  
Muzaffarnagar

Name of the Student.....

Father's Name.....

Mother's Name.....

Class.....

Address.....  
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Mobile Number.....

E-mail ID.....

Signature of Student.....

### Objective of the Course

The target of this course is to enrich the students with Accounting software.

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*"Your action speaks louder than words".*

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### Contents of the Course

- Manual Accounts
- Introduction to Tally
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- Journal Entries
- Ledger
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- Vouching
- Interest Calculation
- Trial balance
- Trading and Profit and Loss Account
- Balance sheet
- Data Analysis
- Back Up and Restore
- Income Tax
- Goods and Service Tax



### Duration of the Course:

30 Hours

### Session:

Batch 2016 -2017

### Eligibility:

The student will have to fill the registration form and submit it to the Department. The criteria of selection will be first come, first serve basis. The duration of the course is 30 Hours.



**Shri Ram College, Muzaffarnagar**

**Department of Commerce**


**Notice**

Date 12-08-2016

All the students of commerce are hereby informed that a certificate course is going to be start from 19-09-2016. Interested students may apply for the same. Seats are limited.

Contact Person	- Mr. Sanjay Sharma
Course duration	- 30 Hours
Total Seats	- 50

All the relevant information may be collected from the undersigned. Information brochure is attached with the notice.

  
(Dr. Vijay Kumar Sharma)  
Head, Department of Commerce

  
Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar

  
Principal  
Shri Ram College  
Muzaffarnagar

# Shri Ram College, Muzaffarnagar

Department of Commerce

## Syllabus of Tally Program

### Contents of the Course

- Manual Accounts
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Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar

  
Principal  
Shri Ram College  
Muzaffarnagar







Shri Ram College, Muzaffarnagar  
Department of Commerce  
Report of Tally Program

Date 30-10-2016

Tally program was commenced in the Department of Commerce for the session 2016-2017 from 19-09-2016. The program was started with a batch 50 students. The convener of the course was Mr. Sanjay Sharma. The batch was successfully conducted and 48 students were given certificates for successfully completing the course. The duration of the program was 30 Hours. The objective of the program was enriching the students with computerized as well as manual accounting. As per the market scenario, most of the commerce graduates opt the field of accounting as future so it is of utmost importance that they must be aware of computerized accounting so keeping in view the same, this program was conducted in the department.

  
(Dr. Vijay Kumar Sharma)  
Head of Department

  
Co-ordinator  
IOAC, Shri Ram College,  
Muzaffarnagar

  
Principal  
Shri Ram College  
Muzaffarnagar

# SHRI RAM COLLEGE, MUZAFFARNAGAR



## Certificate Course on Tally

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S/D/o \_\_\_\_\_ Student of \_\_\_\_\_ has  
successfully completed a 30 hours *Certificate Course on Tally* organised by Department  
of Commerce Shri Ram College, Muzaffarnagar (U.P.) From 19-09-2016 to 22-09-  
2016.

*We wish him/her the best of success in his/her future endeavors.*

**(Sanjay Sharma)**  
Course Coordinator

**(Dr. Vijay Kumar Sharma)**  
HOD, Department of Commerce

**(Dr. R.S. Chauhan)**  
Principal

Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar

Principal  
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## Shri Ram College, Muzaffarnagar

### About SRGC

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Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar

  
Principal  
Shri Ram College  
Muzaffarnagar

### Why Tally?



## CERTIFICATE COURSE ON TALLY

Organized by:

Department of Commerce,

Shri Ram College,  
Muzaffarnagar

## Registration Form

Certificate Course on "Tally"  
Organized by

Department of Commerce,  
Muzaffarnagar

Name of the Student.....

Father's Name.....

Mother's Name.....

Class.....

Address.....

.....

.....

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Mobile Number.....

E-mail ID.....

Signature of Student.....

### Objective of the Course

The target of this course is to enrich the students with Accounting software.

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*"Your action speaks louder than words".*

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### Contents of the Course

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- Back Up and Restore
- Income Tax
- Goods and Service Tax



### Duration of the Course:

30 Hours

### Session:

2015-2016

### Eligibility:

The student will have to fill the registration form and submit it to the Department. The criteria of selection will be first come, first serve basis. The duration of the course is 30 Hours.

*Certificate Course on Tally,*

*Department of  
Commerce, Shri Ram  
College, Muzaffarnagar*

**Shri Ram College, Muzaffarnagar**

**Department of Commerce**


**Notice**

Date 10-01-2016

All the students of commerce are hereby informed that a certificate course is going to be start from 01-02-2016. Interested students may apply for the same. Seats are limited.

Contact Person	- Mr. Sanjay Sharma
Course duration	- 30 Hours
Total Seats	- 50

All the relevant information may be collected from the undersigned. Information brochure is attached with the notice.

  
(Dr. Vijay Kumar Sharma)  
Head, Department of Commerce

  
Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar

  
Principal  
Shri Ram College  
Muzaffarnagar

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Department of Commerce

## Syllabus of Tally Program

### Contents of the Course

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- Back Up and Restore
- Income Tax
- Goods and Service Tax

  
Co-ordinator  
IOAC, Shri Ram College,  
Muzaffarnagar

  
Principal  
Shri Ram College  
Muzaffarnagar








Shri Ram College, Muzaffarnagar  
Department of Commerce  
Report of Tally Program

Date: 10-03-2016

Tally program was commenced in the Department of Commerce for the session 2015-2016 from 01-02-2016. The program was started with a batch 50 students. The convener of the course was Mr. Sanjay Sharma. The batch was successfully conducted and 45 students were given certificates for successfully completing the course. The duration of the program was 30 Hours. The objective of the program was enriching the students with computerized as well as manual accounting. As per the market scenario, most of the commerce graduates opt the field of accounting as future so it is of utmost importance that they must be aware of computerized accounting so keeping in view the same, this program was conducted in the department.

  
(Dr. Vijay Kumar Sharma)  
Head of Department

  
Co-ordinator  
IQAC, Shri Ram College,  
Muzaffarnagar

  
Principal  
Shri Ram College  
Muzaffarnagar

# SHRI RAM COLLEGE, MUZAFFARNAGAR



## Certificate Course on Tally

This is to certify that Mr/Ms \_\_\_\_\_  
S/D/o \_\_\_\_\_ Student of \_\_\_\_\_ has  
successfully completed a 30 hours *Certificate Course on Tally* organised by  
Department of Commerce Shri Ram College, Muzaffarnagar (U.P.) From 01-02-2016  
to 05-03-2016.

*We wish him/her the best of success in his/her future endeavors.*

**(Sanjay Sharma)**  
Course Coordinator

**(Dr. Vijay Kumar Sharma)**  
HOD, Department of Commerce

**(Dr. D.S. Rawat)**  
Principal

Co-ordinator  
IOAC, Shri Ram College,  
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